

NDHSRA/NDJHRD BOARD OF DIRECTOR MINUTES

November 20, 2022

9:00 A.M. MST- Dickinson School

Meeting called to order by Chad Miller; Roll call taken:

Present: Chad Miller, Ryan Riehl, Chad Ellingson, Brent Earsley, Kasey Erickson, Ryan Madison, Charlee Blaser, Kristi Blaser, Kathy Mavity, Jess Nlematalo, Sam Arndorfer, Chet Johnson, Russ Homelvig, Randy Hilzendeger, Kwirt Johnson, Jason Hill, Cody Frei, Dawn Martin, Cashin Carson, Chance Kling, Bailey Grove, Rebekah Peterson, Nancy Klatt, Michelle Rotenberger, Cori Hilzendeger

Absent: Weston Klatt, Tyrell Villareal, Stacy McGee

Guest: Dawn Carson, Charlotte Heim

Motion to approve agenda made by Jason and seconded by Jess. All in favor, motion carried.

Additions to Agenda: None brought forward.

Approval of Minutes: A motion by Randy and seconded by Chad Ellingson to approve the minutes of the following meetings of the board of directors as submitted: August 1st, September 26th and October 30th. All in favor; motion carried.

Presentation of Reports on Agenda:

National Director Report: Mid-winter meeting January and another request for any rule changes for the national rule book. These must be recommended by the State full board of directors for consideration at mid-winter meeting.

Secretary Reports:

HS Secretary: Google Drive for all board members has been set up but continues to be a work in progress. Any feedback can be sent to Michelle. Thank you to Michelle for creating this access and workspace. Shared with board the number of late hs entries this fall. It has become an issue that is frustrating and time consuming. Deadlines have been posted and membership is aware at beginning of season along with other reminders. Board discussion on requests of college recruiters and releasing of the names of our seniors. The beginning of year paperwork does have a section addressing this for membership that is marked as either approve/deny releasing names and that document is also notarized. It was suggested that Michelle possibly create a list of those recruiters seeking information and pass it along to the seniors; placing the responsibility on the contestant to reach out if interested. Michelle sought information about committees that receive an NSF check from contestant. Cori shared that secretary has always assisted the committee in requesting the payment by notifying the contestant family and working to resolve the issue. We also have rules that state when a contestant is placed on cash only basis.

JH Secretary: The change in fee request for committees was not assessed for fall rodeos. Cori has reached out to committees and shared \$1.00 addition per run for approximately \$200.00/weekend.

Arts program update needs to be made to jr high. Michelle has requested some updates and those should also be part of the jr high system. A new computer was purchased along with the Geek Squad Protection & Services as it has been used by high school. The computer was quite a bit below approved budget.

Marketing Reports:

HS: Stacy absent; shared report in google docs. She also reported to Chad Miller that all is going well; she has spoken to everyone; approximately \$8,200 not committed of the \$92,000.

JH: Kristi shared a handout and reported that all is going well; those listed in black are confirmed. Red has been reached out to and she will contact again in coming months. Currently \$9,500 collected. We need two national jacket sponsors; along with national tshirt. Board asked if she had concerns collecting/committed by February; Kristi shared that it was not a concern. Jason Hill and Ryan Madison will share possible sponsors with Kristi. Positive comments from board for the work Kristi has been doing to date and the transparency along with display of professionalism.

Ryan Riehl made a motion to approve the marketing reports as presented; seconded by Russ Homelvig. All in favor; motion carried.

Treasurer Report: Stacy sent information to full board. Dakota Community Bank Raffle raised 30,620 as a whole; both jr high and hs combined. Discussion followed of last year's funds raised compared to this year. Chad Ellingson did comment that last year it was more difficult to sell at the event. Fundraising committee suggested and board approved the decrease in fundraising required this year. Top sellers' dollar amounts last year were significantly higher than this year. Motion by Jason to approved the submitted financial reports; seconded by Chad Ellingson. All in favor; motion carried.

Scheduling and Rodeo Personnel: Sam presented the report. Shared that Killdeer interested in hosting reining event on Saturday night after the Williston Rodeo. Dawn and Kami added that their rodeo committee recommended to hold a reining in Killdeer; one round in the evening. Board agreed that all aspects of hosting the event must be looked at such as cost of another set of judges, stock, and any other expenses that would be added. It was noted Killdeer does have lights. Further discussion regarding the time constraints in Williston that may not be feasible.

Comments and discussion followed such as when the reining and cutting are together it is a shared cost with the host committee. Killdeer committee asked about the feasibility of a fall event; late August/September when they might host a separate reining. Comments made that it would be best if it was together as contestants are already travelling for rodeo. One point discussed during scheduling was that if \$900.00 is brought in what will be the actual expenses. The cost for 1 round of reining with a judge is \$250.00. Further discussion that entry fee may need to be approximately \$100.00 contestant vs \$55.00 that is currently charged; not sure of the comfort level for the higher entry fee. Other comment made that the senior slide show in Killdeer is also scheduled for that night after the Williston Rodeo and time for those in pole bending/bull riding to travel to Killdeer. It was estimated 1.5 hours for a go round. Tabled to February meeting with recommendation that committee work to create and present a budget, survey the 15 contestants and further work to propose the event. Comment by Randy that the entry fee should be balanced across rodeos to support the event.

Spring Schedule update:

Feb 25th judges/timers clinic; Sam spoke with Chuck and he wants to do it in Bismarck. Sam and Michelle will arrange.

Judges for spring rodeos are still arranged by Chad Miller. The board may revisit this rule after spring season; as it was a change for Jr High effective last July but the HS has had board member secure judges for years.

Motion by Nancy to approve the scheduling and rodeo personnel report as presented and seconded by Kwirt. all in favor; motion carried.

Fundraising: Cody reported that Fundraising and Finance may need to meet together more often to coordinate expectations, responsibilities and other matters. Jr high isn't raising enough money to balance the budget and keep them in the black as years past so fundraising discussed options that might move monies into general fund along with fundraising. Committee motioned

to increase the jh membership to \$71.00 and allocate \$30.00 to jr high fundraising. The finance committee didn't support that recommendation as membership monies and fundraising could become intermingled and/or lost in future years. Budget and finance also working on balancing budget.

The committee discussed fundraising membership incentive of a tshirt if fundraising monies reach goals. Motion from committee to use remaining jh monies from last year's fundraising to buy kids a tshirt in jr high as goal was not met this year. The monies from last year were originally held to be discussed by board after expenses to Georgia submitted for National Director due to high cost of fuel last summer. No action had been taken. Chad Ellingson made motion to approve the spending of the funds; seconded by Ryan Riehl. All in favor; motion carried.

Senior party at Killdeer at rodeo grounds on Saturday evening. Kami and Stacy working on it. HS seniors will do the slide show. Discussion by committee that an incentive be provided for event directors and pulling together some scholarship for those with years of service. No plan submitted or action taken.

The committees motion for increase in fees and monies to offset fundraising died with no action taken.

Motion by Chad to approve fundraising/membership report; seconded by Jess. All in favor; motion carried.

Budget and Finance: Treasurer submitted numbers for committee to work at balancing/preparing a budget. Committee recommended entry fee proposal: \$5.00 increase in certain events; \$2.00 increase in certain events. Board discussed cost of regular season rodeo vs. the State Finals rodeo with only 24 contestants providing funding. Motion jr high would increase \$5/run and increase events fees as recommended.

Motion by Ryan Riehl to amend fee structure to \$5.00 entry fee increase for both jr high and hs; with the associations keeping \$3.00 and committee \$2.00 to include an additional \$1.00 per contestant fee to be paid to HS. Ryan Madison seconded. The motion was amended by Ryan and Ryan to reinstate the \$1.00 fee for jr high per contestant; which will be assessed to begin spring 2023 season. All in favor; motion carried.

Rifle and Trap shoot entry fee increase to \$35.00 effective spring 2023 season and to split the stipend for the shooting director 2/3 hs and 1/3 jr high. Motion by Sam; seconded by Ryan. All in favor; motion carried.

Contractor and personnel payment for bull fighters. Tabled to wait for bids for State Finals.

Motion that reining cow horse judges be paid \$225.00 per round during regular season rodeo. Motion by Jess seconded by Ryan Riehl. No further discussion. All in favor; motion carried.

Reining cow horse motion that was passed in 2018 stated that each committee receive up to \$500.00 to cover costs. Recommendation from meeting that committees who host a reining cow horse qualifier are eligible to request up to \$500.00 for additional expenses approved by the board. Motion by Bailey; seconded by Dawn. All in favor; motion carried.

National Team Meals for jh and hs will be covered by Fundraising annually and the amount will be determined by the fundraising committee after a financial review each spring. Motion by Jason and seconded by Kami. All in favor; motion carried.

Motion by Ryan Riehl that 90% of JP monies are paid out to contestants and 10% to remain with the hs and jh association; seconded by Sam. All in favor; motion carried.

The board tabled the \$2500.00 annual deposit in the high school account to savings each August. This was not done in August 2022. There will be further discussion. the transfer of funds annually.

Committee recommended based on finances that Mid-winter meeting only be attended by national director paying his expenses.

JH computer to be purchased with geek squad protection.

Stacy and Michelle working on bids for website and combining the sites with tabs. No information provided to board.

Motion by Ryan to not raise membership fees but fundraising monies will be evaluated annually to determine travel monies, not to exceed \$500.00/contestant. Russ seconded. All in favor; motion carried.

Sam made a motion to accept the budget and finance report as presented; seconded by Kathy. All in favor; motion carried.

State Finals and Queen Report: Motion that deadline for queen contestant entries be May 1st for HS and JH. Bowman requested input for announcers. Names were shared with the committee but no formal recommendation from board. Planning continues for HS state finals and JH state finals. HS schedule was reviewed with some changes and recommendations. The February meeting will work to finalize State Finals.

Knowledge Bowl work being done to strengthen our team. More information coming.

National Basket to possibly survey membership about choices for basket item. More information at February meeting.

Cody mentioned talk about a photographer for State Finals at JH and HS or discussion of the associations ensuring they have photographer for awards and grand entry.

Nancy made a motion to approve state finals/queen report; seconded by Kwirt. All in favor; motion carried.

Rules and Safety: Motion by Jason' seconded by Brent that stock contractors—copy from Minutes.

Dawn Carson requested permission to speak and shared that she would hope contractors have a say in setting barrier for events as they are the owners of the animals.

Motion by Kami; seconded Jess that a late fee of \$50.00 will be assessed to a contestant who missed the deadline (11:59 p.m. online) but contacts the secretaries by 5:00 CST on Monday prior to the draw out deadline. After this there will be no late entries except due secretary error to include a 1 time grace period for a missed deadline for new membership in the fall or spring. All in favor; motion carried.

Discussion about bucking ponies and how the fall season was received by contestants and committees. Cody requested raking arena prior to the events; Kami commented that we are riding steers at State Finals and Nationals why are we bucking ponies. There are events for those who want to ride ponies and kids can attend those events. Tabled until February with further recommendation from Rules/Safety.

Committee will be addressing open arena guidelines and procedures either revising or building upon the procedures that were put in place August 2021.

Comment by Cody about halters and bareback riding. Rules committee will look at it with their open arena guidelines.

90 second time limit idea was presented. Committee we seek input from student officers and others.

Chance Kling asked about having a safety check prior to start of each season and at the State Finals. Rules and Safety will address it and work with State Finals to schedule time.

Motion by Sam and seconded by Bailey to approve Rules and Safety Committee Report. All in favor; motion carried.

Code of Conduct Letter- a recap was given minutes and actions updated of Executive Committee. Steps taken by Executive Committee were shared and what was next steps in process for the person or persons who received the letters. National office has been notified and was providing guidance to the Executive Committee.

Website proposal for February meeting.

Stacy and Chad have been working on an operation's manual. Cori and Michelle will be adding some details. More information at upcoming meetings.

National Director applications received. Craig Maley only person to send an email expressing the interest. Randy's term expires July 2023 after the High School Finals. Kathy made a motion to accept Craig Maley as next National Director. Ryan Riehl commented that it may be a good idea to interview the candidate and let the candidate ask questions of board members. Kathy rescinded her motion.

Kathy made motion to have executive committee interview Craig Maley and share information with full board; seconded by Ryan Madison. All in favor; motion carried.

Cody Frei mentioned possibly working to ensure rough stock contestants don't draw the same animal two days in a row. Discussion followed about the same concern for other contestants in timed events drawing same animal twice. This is done when a rodeo includes average but not a regular rodeo. No action taken.

Discussion regarding the State Finals bidding for rough stock to include their pick up men and/or bull fighters. Motion by Kami to update the state finals bid to include the cost of approved bull fighters and/or pickup men; removing responsibility of board paying these approved positions to the contractor. Bid sheet to include the requirement of minimum necessary but also stating how many they will provide in their bid. Motion seconded by Cody. All in favor; motion carried.

Timed Event list to be updated for goats- removed Howell, Rotenberger and Doll. Motion by Randy; seconded by Chad Ellingson to approve the updated Goat Contractor list. All in favor; Motion carried.

Reining and Cutting State Finals Approved List- Remove Randy Brown and Nathan Strecker but to add Dave Baumann and Wylie Bice added- Chad Ellingson and Ryan Riehl; all in favor motion carried.

Add to rodeo committee sheet that rodeo committees and stock contractors must make known any subcontractors that may be used. Michelle and Cori will work to finalize the approved committee list with any recommended changes.

February Meeting will need to vote on judges and timers for HS State Finals.

After State Finals bids are received the committee will contact event directors to request their feedback.

Next meeting will be February 26, 2022; committees to meet prior and time determined in Bismarck 10:00 CST. Location to TBA

Motion to adjourn the meeting by Jess; seconded by Kathy. All in favor. Motion carried.

Submitted by Cori H