

## **Renewing and New Members**

## Online Membership Application Process into the NHSRA/North Dakota High School Rodeo Assn.

Before you log into your membership portal page . . . you need to print off the Fall Membership Packet that is found on the Membership page on the ndhsra.org website. The forms contained in the packet will need to uploaded to your portal page.

## From the NDHSRA Membership Page, you will find a direct link to the National Membership Portal website.

Is this your first year joining the NHSRA/NDHSRA?? If so, use **the "New to NHSRA?" login box**. Before you jump right in and create a Username, I'd recommend watching the New User Signup Demo Video.

When you get to the point of creating a Username and Password – be sure to write them down as you will need them to sign in to your personal page on the Portal for the remainder of your HS Rodeo career. Contact me if you've misplaced your Username as I can look it up for you.

As you complete you and your parents information it will create a National Membership Application and National Minor's Release Waiver of which both need to be printed off, signed, notarized and uploaded back onto your Portal page. There is a document section towards the bottom where you upload your documents. New this year, when you upload your completed national forms, you will be required to pay your national dues through the portal page.

Reference the Member Checklist as to what to send to me. Your membership is not complete nor will you be able to enter any rodeo's until all your forms are uploaded and I receive your \$51 ND membership dues and contact information form.

If you need further assistance, feel free to give me a call or drop me an email.

Thanks,

Rochelle

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